

**INTER-CANYON FIRE PROTECTION DISTRICT
PENSION BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
ICFPD Station 3
8445 S Highway 285, Morrison, CO 80465
October 12, 2022**

1. Call to Order

ICFPD Pension Board was called to order by Mike Swenson at 6:02 pm.

2. Changes to Agenda –

- a. Toni Lucero, District Administrator, requests an addition under New Business announcing a Call for Nominations regarding the member position term ending in December.
- b. Ginny Riley, Treasurer, requests an addition under Financial Report for the annual request for a contribution to the Fund. This will need to be approved by a motion and/or vote.

3. Attendance/Approval of Absences

Attending:

Michael Swenson, President
Bob Scott, Secretary
Ginny Riley, Treasurer
Natalie Arnett
Kent Harris
Shane Buckles

Excused Absences:

Jackie White – traveling delay

4. Guests in attendance

Deb Brobst – Canyon Courier
Anne Westerberg
Joe Westerberg
Alan Dunn
Peggy Dunn
Craig Ferguson

5. Approval of Pension Board Minutes

a. August 17, 2022, Pension Board Special Meeting.

Kent Harris requests the following revisions to the minutes for approval:

1. In section 7a. remove the word unknown from the first sentence "an unknown printed handout".
2. In section 7a., second paragraph, add the following to the end of the second sentence "via an in-person meeting involving Director Swenson, Chief Shirlaw and Bob Cole with Director Harris for Director Harris to ask additional questions".

MOTION: A motion by Bob Scott, with a second by Natalie Arnett, to approve the August 17, 2022 Pension Board of Trustees Meeting Minutes as amended and noted this meeting. All in favor, none opposed, the motion is approved.

6. Financial Report on the Condition of the Pension Fund

- ### **a. Q2 2022 FPPA Report**
- The Quarter 2 report was previously reported on in the August 17 meeting by Ginny Riley, Treasurer. Please reference the approved meeting minutes. The Quarter 3 report has not yet been released. Historically it will be distributed prior to the end of this month.

b. Request for Annual Contribution to the Pension Fund

MOTION: A motion by Ginny Riley, with a second by Bob Scott, to approve a contribution of \$105,679.00 to the pension fund in 2022. All in favor, none opposed, the motion is approved.

7. Unfinished Business

a. Proposed Bylaw Revisions continued

Kent Harris reviewed previous comments and agreements made by the board. He proposed they stand as they are pending the agreed upon a meeting or a discussion with the attorney. He also proposed a special pension board meeting be held in November if necessary for review of attorney response.

8. New Business –

a. Call for Nominations

Kent Harris' member representative term is ending December 31, 2022.

Per the bylaws, this member position will be elected from active members and retired members, in good standing, of the Inter-Canyon Fire Protection District, Kent may self-nominate. Call for nominations will go out this week with a

deadline of Tuesday, Oct 25. District administrator apologies for not having the announcement ready at the October Operations Training. Voting will occur on November 3, 2022 via email and in-person at the regular operations training that month. Results of the election will be sent out within 5 days. Individuals who are unable to attend the training, may vote by emailing the District Administrator the day of the Operations Training, up to 8:00 p.m. mountain standard time.

9. Executive Session, if needed – not needed

10. Public Input - none

11. Adjournment

There being no further business before the Pension Board of Trustees, the meeting was adjourned at 6.17 pm.

Meeting Minutes by Toni Lucero, District Administrator

Submitted by:



Bob Scott
Secretary
Inter-Canyon Fire Protection District
Pension Board of Trustees

Approved by:



Mike Swenson
President
Inter-Canyon Fire Protection District
Pension Board of Trustees