

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES OF MEETING
ICFPD Station 3
8445 S Highway 285, Morrison, CO 80465
November 09, 2022**

1. Call to Order:

The ICFPD Board meeting was called to order by Board Secretary, Bob Scott at 6:02 pm. Greetings to the guests present. An apology provided regarding the miscommunication of a meeting which did not occur on November 2nd. Bob Scott went over the new agenda format for public input at the start of the board meeting in addition to the session at the end. There is a sign-up sheet provided prior to the meeting for 5 speakers to comment for 3 minutes each.

2. Public Input Session (3min. max. and 5 speakers max.)

- a. Joe Westerberg, lot 86 – comments made regarding the tower construction at station 5.
- b. Linda Marris – comments made regarding the tower construction at station 5.
- c. Richard Marris – comments made regarding the tower construction at station 5.

3. Changes to Agenda – none

4. Attendance/Approval of Absences

Board Members Present:

Bob Scott, Secretary
Ginny Riley, Treasurer
Jackie White, Director
Natalie Arnett, Director

Excused Absence –

Mike Swenson, President – business travel

5. Guests Present

Gayla Logan	Veas
Sharon Trilk	ECFPD
Craig Ferguson	Resident
Heath Haley	Resident
Joe Westerberg	lot 86
Linda Marris	
Richard Mars	

6. Approval of Minutes

a. October 12, 2022 District Board Meeting

MOTION: A motion by Ginny Riley, with a second by Natalie Arnett, to approve the minutes from the October 12, 2022 board meeting. All in favor, none opposed, the motion is approved.

a. October 28, 2022 District Special Board Meeting

MOTION: A motion by Jackie White, with a second by Natalie Arnett, to approve the minutes from the October 28, 2022 special board meeting. All in favor, none opposed, the motion is approved.

7. Financial Report

a. Financials, Treasurer Ginny Riley – There are no significant changes to the balance sheet from September to October of this year. There is \$1.6 million in the Colorado Trust Account, which has been accumulating in part to cover large future expenditures, including tower construction. We will have our first significant payment to Motorola in December. We anticipate a payment of approximately \$450,000 for the radio equipment to Motorola. We don't anticipate a transfer from the Trust account as cash in the regular checking should cover both the November/December expenses and the equipment expense. Transfers from the Trust account are anticipated starting in 2023 to cover the remaining costs of the tower build.

On the profit and loss, the P&L by month shows property tax collections continue to decline as expected due to the cycle. Property tax collections declined from \$24,724 in September to \$13,539 in October. Firefighting assignment receipts were \$42,694 in October. One additional receipt for reimbursement of hotel has been received after October close. A deposit of \$1,200 will be recorded in November financials. These two amounts represent all the receipts for this year. Payroll and benefits include 2 months Elk Creek shared expenses. There was a significant decrease in fuels crew payroll from August to October. Fuels crew payroll dropped \$24,000 from August billing to October billing. The engineering firm for Towers 4 and 5, Pericle, billed for services rendered to date in 2022 for \$28,545. The District purchased two used command vehicles in October for a total of \$61,214. An additional \$7,000 will be expended to make the vehicles ready for service. The vehicles were budgeted at \$100,000. There were no other significant transactions or variations from prior months.

The monthly cash reconciliation was reviewed by Ginny Riley. There were no unusual items to report.

MOTION: A motion by Natalie Arnett, with a second by Jackie White, to approve the Treasurer's Report as presented. All in favor, none opposed, the motion is approved.

b. Budget update

The Board will meet in December to approve the final budget for 2023.

8. Officers Reports

a. Chief – None

b. Officers – None

c. Committee – None

d. Professional Consultants Report - None

9. Unfinished Business - none

10. New Business

a. Inclusion – Van Dorf Property

A Board Order of Inclusion was presented for approval. Land-owner petition was reviewed.
Discussion of property location, access, mitigation and building plans.

MOTION: A motion by Jackie White, with a second by Ginny Riley, to approve the Van Dorf Property for inclusion to the District. All in favor, none opposed, the motion is approved.

11. Executive session, if needed - None

12. Public Input Session – 3 min each - None

13. Adjournment

There being no further business before the Board, the meeting was adjourned at 6:42 pm by Bob Scott.

Minutes recorded by Toni Lucero, District Administrator

Submitted by:



Bob Scott
Secretary,
ICFPD Board of Directors

Attested by:



Ginny Riley
Treasurer,
ICFPD Board of Directors