



INTER-CANYON FIRE PROTECTION DISTRICT
MEETING OF DIRECTORS AGENDA
Via Zoom Webinar (until further notice)
November 11, 2020

1. Call to Order
2. Changes to Agenda
3. Approval of Absences
4. Acknowledge Guests
5. Approval of the minutes of the October 14, 2020 meeting.
6. Treasurers Report
7. Chiefs Report
 - a. General Updates
8. Officers Report
9. Building Committee Report
10. Professional Consultants Report - none
11. Unfinished business
12. New business and special orders
 - a. none
13. Executive session, if needed
14. Public input (for matters not otherwise on the agenda/3-minute time limit/no disrupting, pursuant to Section 18 9 108, C.R.S.)
15. Adjournment. (to be followed by signing of documents)

Inter-Canyon Fire Protection District - New Balance Sheet Prev Year Comparison

As of October 31, 2020

	Oct 31, 20	Oct 31, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
100-000 · Cash	2,342,782.78	2,031,763.99	311,018.79
Total Checking/Savings	2,342,782.78	2,031,763.99	311,018.79
Accounts Receivable			
120-000 · Accounts Receivable	1,382,178.52	1,276,679.94	105,498.58
Total Accounts Receivable	1,382,178.52	1,276,679.94	105,498.58
Other Current Assets			
140-143 · Prepaid Insurance	10,972.45	1,641.50	9,330.95
Total Other Current Assets	10,972.45	1,641.50	9,330.95
Total Current Assets	3,735,933.75	3,310,085.43	425,848.32
Fixed Assets			
170-000 · Capital Assets	2,769,783.97	2,813,291.18	-43,507.21
Total Fixed Assets	2,769,783.97	2,813,291.18	-43,507.21
Other Assets			
185-000 · Deferred Outflow	466,602.00	237,515.00	229,087.00
Total Other Assets	466,602.00	237,515.00	229,087.00
TOTAL ASSETS	6,972,319.72	6,360,891.61	611,428.11
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200-200 · Accounts Payable	4,417.58	173,854.11	-169,436.53
Total Accounts Payable	4,417.58	173,854.11	-169,436.53
Other Current Liabilities			
200-209 · Deferred Revenue	1,356,548.85	1,215,895.16	140,653.69
200-225 · Accrued Liabilities	2,462.91	82,742.79	-80,279.88
200-230 · Accrued PTO	5,202.83	0.00	5,202.83
Total Other Current Liabilities	1,364,214.59	1,298,637.95	65,576.64
Total Current Liabilities	1,368,632.17	1,472,492.06	-103,859.89
Long Term Liabilities			
210-399 · Net Pension Obligation	786,351.00	504,869.00	281,482.00
280-000 · Deferred Inflows	77,086.00	92,033.00	-14,947.00
Total Long Term Liabilities	863,437.00	596,902.00	266,535.00
Total Liabilities	2,232,069.17	2,069,394.06	162,675.11
Equity			
290-291 · Equity	3,155,777.20	3,155,777.20	0.00
290-300 · Net Assets - Prior Year	1,406,656.75	1,254,748.75	151,908.00
290-999 · Designated-Current	-372,610.23	-549,965.02	177,354.79
320-000 · Unrestricted Net Assets	-39,524.12	57,181.14	-96,705.26
Net Income	589,950.95	373,755.48	216,195.47
Total Equity	4,740,250.55	4,291,497.55	448,753.00
TOTAL LIABILITIES & EQUITY	6,972,319.72	6,360,891.61	611,428.11

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Inter-Canyon Fire Protection District - New

11/05/20

Profit & Loss

Accrual Basis

October 2020

	<u>Oct 20</u>	<u>Jan - Oct 20</u>
Income		
300-000 · Revenues	26,357.32	1,488,724.87
300-660 · Donated Funds	218.00	8,363.90
Total Income	<u>26,575.32</u>	<u>1,497,088.77</u>
Gross Profit	26,575.32	1,497,088.77
Expense		
400-000 · Administrative	10,445.65	91,403.92
425-101 · Payroll & Benefits	41,951.03	402,731.14
500-000 · FireFighting	14,049.15	60,381.36
550-550 · EMS Services	1,900.13	23,959.21
600-000 · FF Apparatus/Equip Maintenance	6,503.82	58,810.29
660-000 · Firefighter General Expenses	742.10	6,426.08
665-000 · Auxiliary Operations	0.00	242.20
66900 · Reconciliation Discrepancies	0.00	0.20
670-000 · Station 1	1,589.03	20,215.79
680-000 · Station 2	304.16	7,608.03
690-000 · Station 3	799.72	13,943.59
691-000 · Station 4	626.54	8,721.68
692-000 · Station 5	341.00	4,701.05
700-000 · Communications	5,399.64	77,164.16
900-000 · Capital Expenditures	<u>84,183.24</u>	<u>130,829.12</u>
Total Expense	<u>168,835.21</u>	<u>907,137.82</u>
Net Income	<u><u>-142,259.89</u></u>	<u><u>589,950.95</u></u>

Inter-Canyon Fire Protection District - New

11/05/20

Profit & Loss Budget vs. Actual

Accrual Basis

January through October 2020

	Jan - Oct 20	Budget	\$ Over Budget
Income			
300-000 · Revenues	1,488,724.87	1,298,000.00	190,724.87
300-660 · Donated Funds	8,363.90	0.00	8,363.90
Total Income	1,497,088.77	1,298,000.00	199,088.77
Gross Profit	1,497,088.77	1,298,000.00	199,088.77
Expense			
400-000 · Administrative	91,403.92	101,184.20	-9,780.28
425-101 · Payroll & Benefits	402,731.14	372,208.30	30,522.84
500-000 · FireFighting	60,381.36	92,022.00	-31,640.64
550-550 · EMS Services	23,959.21	44,260.96	-20,301.75
600-000 · FF Apparatus/Equip Maintenance	58,810.29	74,475.51	-15,665.22
660-000 · Firefighter General Expenses	6,426.08	8,261.00	-1,834.92
665-000 · Auxiliary Operations	242.20	5,100.00	-4,857.80
670-000 · Station 1	20,215.79	20,987.00	-771.21
680-000 · Station 2	7,608.03	9,335.00	-1,726.97
690-000 · Station 3	13,943.59	20,726.00	-6,782.41
691-000 · Station 4	8,721.68	11,559.60	-2,837.92
692-000 · Station 5	4,701.05	4,219.00	482.05
700-000 · Communications	77,164.16	51,499.20	25,664.96
900-000 · Capital Expenditures	130,829.12	278,000.00	-147,170.88
Total Expense	907,137.82	1,093,837.77	-186,699.95
Net Income	589,950.95	204,162.23	385,788.72

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**Inter-Canyon Fire Protection District - New
A/P Aging Detail
As of October 31, 2020**

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	10/27/2020	10/27/2...	IREA	11/06/2020		102.41
Bill	10/27/2020	IN1512...	MES Rocky Mountains	11/06/2020		880.00
Bill	10/27/2020	706273...	Xcel Energy	11/06/2020		106.83
Bill	10/28/2020	008259...	AV Tech Electronics	11/07/2020		358.50
Bill	10/29/2020	10/29/2...	Homestead Water	11/08/2020		79.00
Bill	10/30/2020	19048-1	Colorado Department of ...	11/09/2020		35.00
Bill	10/31/2020	103120	Elk Creek Fire Protectio...	11/10/2020		689.75
Bill	10/31/2020	10/31/2...	Ken Caryl Ranch Water	11/10/2020		40.97
Bill	10/23/2020	10/23/2...	First Bank	11/23/2020		2,044.91
Bill	10/23/2020	986553...	Verizon Wireless	11/23/2020		319.04
Bill	10/25/2020	0535-00...	Republic Services #535	11/23/2020		132.49
Total Current						4,788.90
1 - 30						
Bill Pmt -Check	10/23/2020	40444	Subcarrier Communicati...			-371.32
Total 1 - 30						-371.32
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
Total > 90						
TOTAL						4,417.58

Inter-Canyon Fire Protection District - New
OPEN PURCHASE ORDERS

All Transactions

Date	Num	Name	Source Name	Memo	Deliv Date	Qty	Rcv'd	Backordered	Amount	Open Balance
Parts										
Administration										
10/16/2020	20-027	First Bank Credit ...	First Bank Credit ...	DEA Licens...	10/16/2020	1	0	1	888.00	888.00
Total Administration						1	0	1	888.00	888.00
Comms Study										
05/14/2020	20-008	Pericle Communic...	Pericle Communic...	Consulting ...	05/14/2020	1	0	1	38,792.50	38,792.50
Total Comms Study						1	0	1	38,792.50	38,792.50
SCBA Replacement										
10/07/2020	20-025	MES Rocky Mount...	MES Rocky Mount...	4500 SCBA ...	10/07/2020	5	0	5	5,875.00	5,875.00
Total SCBA Replacement						5	0	5	5,875.00	5,875.00
Station 1 R&M										
10/16/2020	20-028	GoKeyLess	GoKeyLess	Station Lock...	10/16/2020	2	0	2	1,137.44	1,137.44
10/16/2020	20-028	GoKeyLess	GoKeyLess	shipping	10/16/2020	1	0	1	50.00	50.00
Total Station 1 R&M						3	0	3	1,187.44	1,187.44
Station 4 Radio Tower										
09/01/2020	20-021	Ridgeline Enginee...	Ridgeline Enginee...	Radio Tower...	09/01/2020	1	0	1	7,300.00	7,300.00
Total Station 4 Radio Tower						1	0	1	7,300.00	7,300.00
Total Parts						11	0	11	54,042.94	54,042.94
TOTAL						11	0	11	54,042.94	54,042.94



INTER-CANYON FIRE PROTECTION DISTRICT

ICFPD BANK STATEMENTS
ARE AVAILABLE BY REQUEST

PLEASE CONTACT
DISTRICT ADMINISTRATOR KELLEY WOOD

303-697-4413

kwood@icfpd.net

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**Inter-Canyon Fire Protection District - New
Reconciliation Summary**
100-105 · ColoTrust Account, Period Ending 10/31/2020

	<u>Oct 31, 20</u>
Beginning Balance	2,107,227.22
Cleared Transactions	
Deposits and Credits - 1 item	<u>131.61</u>
Total Cleared Transactions	<u>131.61</u>
Cleared Balance	<u>2,107,358.83</u>
Register Balance as of 10/31/2020	2,107,358.83
Ending Balance	2,107,358.83

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**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-106 · First Bank Checking, Period Ending 10/31/2020**

	<u>Oct 31, 20</u>
Beginning Balance	275,220.87
Cleared Transactions	
Checks and Payments - 74 items	-171,505.27
Deposits and Credits - 5 items	19,690.40
Total Cleared Transactions	<u>-151,814.87</u>
Cleared Balance	<u>123,406.00</u>
Uncleared Transactions	
Checks and Payments - 33 items	-26,138.71
Deposits and Credits - 2 items	6,894.72
Total Uncleared Transactions	<u>-19,243.99</u>
Register Balance as of 10/31/2020	<u>104,162.01</u>
New Transactions	
Deposits and Credits - 2 items	4,808.81
Total New Transactions	<u>4,808.81</u>
Ending Balance	<u>108,970.82</u>

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**Inter-Canyon Fire Protection District - New
Reconciliation Summary
100-107 · First Bank Savings, Period Ending 10/31/2020**

	<u>Oct 31, 20</u>
Beginning Balance	131,260.79
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.15</u>
Total Cleared Transactions	<u>1.15</u>
Cleared Balance	<u>131,261.94</u>
Register Balance as of 10/31/2020	131,261.94
Ending Balance	131,261.94

Date:	Amount:	Description:	Total:
9/27/2020	\$102.22	Carreta Vieja, breakfast for Elk Creek/Inter Canyon meeting	\$2,044.91
9/28/2020	\$58.09	Fuel for command vehicle	
9/29/2020	\$149.44	CostCo, supplies for station 1	
9/30/2020	\$0.94	Co Motor vehicle service	
10/7/2020	\$90.00	Egnyte	
10/9/2020	\$259.89	Statpacks, equipment for EMS packs, park packs	
10/12/2020	\$56.44	Fuel for command vehicle	
10/13/2020	\$41.80	Zoom	
10/13/2020	\$108.06	Amazon, EMS, Aspirin, pulse oximeter, hand sanitizer	
10/21/2020	\$888.00	DEA registration for controlled substances, EMS/ALS	
10/21/2020	\$145.89	Statpacks, equipment for EMS packs, park packs	
10/22/2020	\$56.79	Fuel for command vehicle	
10/22/2020	\$87.35	Amazon, EMS, digital timers for ambulance phones	

