

**INTER-CANYON FIRE PROTECTION DISTRICT
 BOARD OF DIRECTORS MEETING
 MINUTES OF MEETING
 ICFPD Station 3 @ 6 pm
 8445 S Highway 285, Morrison, CO 80465
 July 17, 2024**

1. Call to Order

The ICFPD Board meeting was called to order by Board President, Bob Scott at 6:11 pm and the ICFPD Mission Statement was read.

2. Public Input Session I (3 min. maximum and 7 speakers maximum, sign in required prior to meeting)

a. No sign-ups

3. Changes to Agenda

a. None

4. Attendance / Guests

Board Members Present:

Bob Scott, President
 Jackie White, Secretary
 Ginny Riley, Treasurer
 Mike Swenson
 Natalie Arnett

Excused absences: n/a

Guests:

Jane Reuter -Canyon Courier

5. Approval of Minutes

a. June 12, 2024 Board Meeting

MOTION: A motion by Natalie Arnett, with a second by Ginny Riley, to approve the minutes from the June 12, 2024 board meeting. All in favor, none opposed, the motion is approved.

6. Financial Report – Treasurer, Ginny Riley

a. May Financial Report

The previously approved ColoTrust transfer of funds from the Prime Fund into the Plus Fund was completed in full.

Cash:

Items of note in June:

Jefferson County property taxes received	\$361,907
Bunker gear	-\$33,204
Total cash equivalents	\$2,396,786

A transfer of \$300,000 from the general operating fund to the investment account at ColoTrust was recorded in June. We continue to monitor cash on hand and make transfers to optimize interest income as appropriate. All other disbursements were in the ordinary course of business.

Budget to Actual:

There were no significant variances from budget to actual.

P&L by Month:

As noted on the balance sheet review, the District received a total of \$361,907 for property taxes in June. Payments were made as noted in the discussion related to cash. A purchase of bunker gear of \$33,204 was incurred in June. There were no other unusual items in June.

Cash Reconciliation:

The monthly cash reconciliations were reviewed by Ginny Riley. There were no unusual items to report.

MOTION: A motion by Mike Swenson, with a second by Jackie White, to approve the June 2024 financial report as presented. All in favor, none opposed, the motion is approved.

7. District Reports

a. Chief Shirlaw

Review of the stats from last month was given. Mutual aid given to neighboring districts was a count of 3 and received was 0.

Tower and communications

Tower is built, we are waiting on a new electrical contractor as the previous one moved out of state. Once that portion is complete adding equipment will follow.

Aging infrastructure – buildings, fleet, etc.

No new information.

Consolidation –

A pre-unification IGA agreement is in the drafting stage.

b. Wildland Captain Mandl

Wildland fire and mitigation

Chipping program overview of progress was provided.

c. Training Captain Buckles

Currently making changes to the training plan to better accommodate the combination of the members from all three districts.

d. Board Committee

Recruitment and Retention

No new comments

8. Unfinished Business

- a. **Strategic plan meeting review** - Natalie inquired as to any submissions on agenda. One set of agenda suggestions was received. A reminder was given the board to be proactive with agenda suggestions, submitted to Toni McManus via email, in order for the meeting to be productive.

9. New Business

- a. None

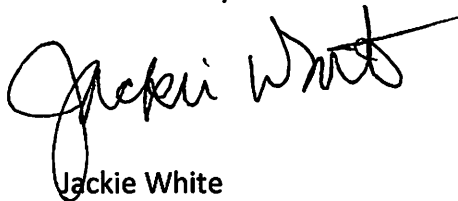
10. Executive session – not needed

11. Adjournment

There being no further business before the Board, the meeting was adjourned at 6:42 pm by Bob Scott, President, ICFPD Board of Directors.

Minutes recorded by Toni McManus, District Administrator, per Board appointment.

Submitted by:



Jackie White
Secretary,
ICFPD Board of Directors

Attested by:



Bob Scott
President,
ICFPD Board of Directors