

**INTER-CANYON FIRE PROTECTION DISTRICT
 BOARD OF DIRECTORS MEETING
 MINUTES OF MEETING
 ICFPD Station 3 @ 6 pm
 8445 S Highway 285, Morrison, CO 80465
 June 12, 2024**

1. Call to Order

The ICFPD Board meeting was called to order by Board President, Bob Scott at 6:01 pm and the ICFPD Mission Statement was read.

2. Public Input Session I (3 min. maximum and 7 speakers maximum, sign in required prior to meeting)

a. No sign-ups

3. Changes to Agenda

a. Director Arnett would like to add to the agenda discussion on the planning meeting scheduled in August.

4. Attendance / Guests

Board Members Present:

Bob Scott, President
 Jackie White, Secretary
 Ginny Riley, Treasurer
 Mike Swenson
 Natalie Arnett

Excused absences: n/a

5. Approval of Minutes

a. May 8, 2024 Board Meeting

MOTION: A motion by Jackie White, with a second by Mike Swenson, to approve the minutes from the May 8, 2024 board meeting. All in favor, none opposed, the motion is approved..

6. Financial Report – Treasurer, Ginny Riley

a. May Financial Report

Cash:

Items of note in May:

Jefferson County property taxes received	\$402,848
SCBA purchase	-\$75,380

A transfer of \$350,000 was transferred from the general operating fund to the investment account at ColoTrust. We will continue to monitor cash on hand and make transfers to optimize interest

income as appropriate. All other disbursements were in the ordinary course of business and monthly expenses.

Budget to Actual:

There were no significant variances from budget to actual.

P&L by Month:

As noted on the balance sheet review, the District received a total of \$402,848 for property taxes in May. Payments were made as noted in the discussion related to cash. A purchase of radios of \$13,279 was incurred in May. There were no other unusual items in May.

Cash Reconciliation:

The monthly cash reconciliations were reviewed by Ginny Riley. There were no unusual items to report.

MOTION: A motion by Jackie White, with a second by Natalie Arnett, to approve the May 2024 financial report as presented. All in favor, none opposed, the motion is approved.

b. Resolution 2024-04: Resolution of Investment Policy

Board discussion about the merits of keeping funds in the plus or the prime account type accounts. The Plus funding was determined to be the best return and the account to go with. The board would like that reflected in the wording of the document. Wording was clarified.

MOTION: A motion by Jackie White, with a second by Mike Swenson, to approve Resolution 2024-04: Resolution of Investment Policy as amended. All in favor, none opposed, the motion is approved.

7. District Reports

a. Chief Shirlaw

Introduction of Captain Tara James, our new staff paramedic, EMT class coordinator and instructor.

Monthly stats were provided including transports and mutual aid given calls. Majority of calls were EMS related.

Gave a presentation on a new AI program, PLANO, to detect smoke/fire that is being implemented locally.

Tower and communications

The Radio Tower is moving forward. We have a date for building of Friday June 17th – 21st. We hope to have the new system active by the end of July.

Aging infrastructure – buildings, fleet, etc.

Bunkers, tech gear, fire hose and scbas have been ordered to replace old and in need of repair.

Consolidation –

District Chiefs have been have come up with a plan for a response to Wildland Fire that creates specific steps for outside fire response. It will cover the area of all three districts and

utilizes the coordination of resources between areas with specific criteria to upgrade resources if needed. Plan was presented visually to the board.

b. Wildland Captain Mandl

Wildland fire and mitigation – Chipping has begun in The Homestead and will be moving to Doubleheader after that. New software for the chipping program has been reported as a great upgrade for both residents and crew using it. Slash program with the County is taking our chips for free again this year. This would be a 30,000 cost to the District otherwise. Cut projects are continuing along with fuel sampling. Our mitigation specialist, Kelley, has home assessments booked out through July, and we are also using her expertise for project planning. County is updating its CWPP, that should be finished by fall. That data will be incorporated into our own program also.

c. Training Captain Buckles

No new comments

d. Board Committee

Recruitment and Retention

No new comments

8. Unfinished Business

a. Public Outreach Efforts – annual report, PIO position, coordination of info

***** moved to the Aug meeting*****

b. Planning meeting – add request by Director Arnett

Natalie would like to discuss the focus and parameters of the proposed meeting and gain clarity on why it was created having been absent from that meeting. Chief Shirlaw provided background on what questions came up that prompted a proposed planning meeting. Pros and cons discussed about the focus of planning for the dept. The board determined topics of concern should be forwarded to District Administrator, who will confer with Bob as president, by the July board meeting for incorporation to an agenda. Chief informed the board he would not be able to attend the July board meeting.

MOTION: A motion by Jackie White, with a second by Mike Swenson, to move the July 10th regular Board meeting to July 17^t. All in favor, none opposed, the motion is approved.

9. New Business

a. None

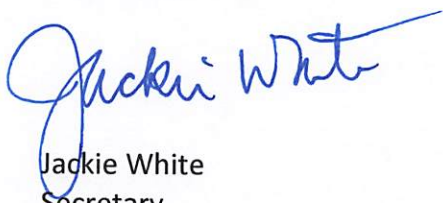
10. Executive session – not needed

11. Adjournment

There being no further business before the Board, the meeting was adjourned at 7:14 pm by Bob Scott, President, ICFPD Board of Directors.

Minutes recorded by Toni McManus, District Administrator, per Board appointment.

Submitted by:



Jackie White
Secretary,
ICFPD Board of Directors

Attested by:



Bob Scott
President,
ICFPD Board of Directors