

**INTER-CANYON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES OF MEETING
ICFPD Station 3 @ 6 pm
8445 S Highway 285, Morrison, CO 80465
December 13, 2023**

1. Call to Order

The ICFPD Board meeting was called to order by Board President, Bob Scott at 6:02pm and the ICFPD Mission Statement was read.

2. Public Input Session I (3 min. maximum and 5 speakers maximum, sign in sheet prior to meeting)

- a. Deb Brobst – Canyon Courier Comments on retirement from reporting

3. Changes to Agenda – None

4. Attendance/Approval of Absences/ Guests present

Board Members Present:

Bob Scott, President

Ginny Riley, Treasurer

Mike Swenson, Director

Jackie White, Secretary

Natalie Arnett, Director

Guests Present

Gayla Logan -ICFPD

Barbara Davis -Grant consultant

Deb Brobst -Canyon Courier

5. Approval of Minutes

a. November 8, 2023 Board Meeting

MOTION: A motion by Mike Swenson, with a second by Natalie Arnett, to approve the minutes from the November 8, 2023 board meeting. All in favor, the motion is approved.

b. November 16, 2023 Special Board Meeting

MOTION: A motion by Jackie White, with a second by Ginny Riley, to approve the minutes from the November 16, 2023 special board meeting. All in favor, the motion is approved.

6. Financial Report – Treasurer, Ginny Riley

Cash: The District received \$14,588 from Jefferson County for property tax in October. The District received \$11,025 donation from the Big Chili event. All other disbursements were in the ordinary course of business, including three payrolls.

Budget to Actual: Revenues continue to be ahead of budget. Year to date received from Jeffco for property taxes is \$1,642,451 YTD, against an annual budget of \$1.697,685. All of Year to date interest income exceeds budget by \$54,609 due to rising interest rates. The remaining budget to actual is due to unbudgeted donations of \$11,025 from Big Chili. There were no other unusual items to report in October. Total District expenditures continue to lag behind budget, with YTD budget at \$2,015,824 and actual year to date expenditures of \$1,789,232. Capital expenditures lag \$371,000 behind budget due to delays related to the Communications Project. These excess funds will be carried forward to 2024 if not expended by year end.

P&L by Month: There were no unusual items to report in November.

Cash Reconciliation: The monthly cash reconciliations were reviewed by Ginny Riley. There were no unusual items to report.

MOTION: A motion by Mike Swenson, with a second by Jackie White, to approve the November 2023 financial report as presented. All in favor, none opposed, the motion is approved.

7. District Reports

a. Chief Shirlaw

The Chief provided the response statistics for the month of November. Mutual aid was discussed in depth between the Board and the Chief.

Tower and communications

Waiting on a permit to begin construction.

Aging infrastructure – buildings, fleet, etc.

No new comments.

Consolidation

Chiefs are still meeting to discuss how collaboration and help between districts can continue.

b. Wildland Captain Mandl - Wildland fire and mitigation

No comments at this time. Will have new info in January 2024.

c. Training Captain Buckles

Spoke on the 2023 fire academy that has been just recently wrapped up. Spoke on creating a burn training structure.

Extrication was a focus in 2023. New training focus for 2024 is being discussed.

d. Board Committee - Recruitment and Retention

No comments at this time.

8. Unfinished Business – None

9. New Business

a. 2024 Budget Review & Hearing

Budget discussions have been ongoing due to the November 7th election ballot issues impact. Measure HH failing prompted the state to approve a new property tax relief legislation in a late November special session. Pending the new assessed valuations from the county due on Jan. 3, 2024, deadlines on the mill levy certification and budget process have been postponed to January 10, 2024. The following resolutions follow state statute requirements for 2024. These numbers are based on the assessed valuations received in August 2023 and will most likely change due to the new legislation. Budget documents are filed with the Colorado Department of Local Affairs and are publicly accessible on that website. There is a Jan. 31, 2024 deadline to file.

i. Resolution 2023-04: Resolution to Adopt 2024 Budget

Discussion on the pros and cons of the new valuation number that will potentially affect the budget.

MOTION: A motion by Ginny Riley, with a second by Mike Swenson, to approve Resolution 2023-04: Resolution to Adopt 2024 Budget. All in favor, none opposed, the motion is approved.

ii. Resolution 2023-05: Resolution to Appropriate Sums of Money 2024

MOTION: A motion by Ginny Riley, with a second by Jackie White, to approve Resolution 2023-05: Resolution to Appropriate Sums of Money. All in favor, none opposed, the motion is approved.

iii. Resolution 2023-06: Resolution to Set Mill Levies for 2024

MOTION: A motion by Mike Swenson, with a second by Jackie White, to approve Resolution 2023-06: Resolution to Set Mill Levies for 2024. All in favor, none opposed, the motion is approved.

b. Veas agree to dissolve their group –

The Veas officially reached an agreement to end their organized service. The dissolution of the Veas auxiliary unit was confirmed by Veas President Sandy Onken last month. Chief Shirlaw commented that as has been seen in the past decade or so, volunteers are difficult to find, and keep. The VEEs have seen the same reality in their ranks. Thank you to the VEES for 66 years of incredible service.

10. Executive session – not needed

11. Public Input Session II (3 min each) -

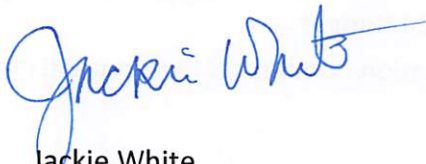
- a. Barb Davis Comments on negative rumors heard during consolidation.

12. Adjournment

There being no further business before the Board, the meeting was adjourned at 7:15 pm by Bob Scott, President, ICFPD Board of Directors.

Minutes recorded by Toni Lucero, District Administrator

Submitted by:



Jackie White
Secretary,
ICFPD Board of Directors

Attested by:



Bob Scott
President,
ICFPD Board of Directors